

Import Vendor Training sessions continue to be available on a regular basis in Shanghai and US.

Training is mandatory for all new Lowe's import vendors. Also, any vendors who would like a refresh on conducting import business with Lowe's are highly encouraged to attend. Training includes presentations/information from the groups listed below:

- Legal - Vendor Code of Conduct, Anti-Corruption, and Conflict Minerals
- International Merchandising - Vendor Workbook and Item Offer Sheet
- Product Content Management – PCM item setup, PI Builder, Marketing Data, Compliance and Item Restrictions
- Classification - Harmonized Tariff Schedule, Duty, Anti-Dumping and Countervailing
- Packaging - Private Brand packaging guidelines, Artwork development, Certified Printing, & Instruction Manuals
- Inventory Planning - Supply Chain, Sales & PO Forecasting, Vendor Collaboration
- Accounting - Defective Policies, Return To Manufacturer, and Reporting
- Quality Assurance- Social Accountability, Bundled Audit, Product & Transit Testing, Pre-Shipment Inspection
- TradeStone Business Administration - TSS Navigation, Dashboard, Prepare for Shipment, Vessel Assignment
- Inventory Fulfillment - PO Management, PO Creation and Confirmation, & PO Revisions
- Import Administration - Financial Instruments and Document Uploading
- International Transportation - Shipment Process, Advance Manifest Submission, Packing List, Advance Shipment Notification, Commercial Information, & PO Payment

This is a great time for vendors to have questions answered by the above Lowe's team leads.

Attendees should register individually register at <https://www.surveymonkey.com/s/DZ6CJPC>

<u>2018 Dates for U.S.</u>	<u>2018 Dates for Shanghai</u>	<u>2018 Dates for Shenzhen</u>
NVT=New Vendor Training TSS=TradeStone Training	NVT=New Vendor Training TSS=TradeStone Training	NVT=New Vendor Training TSS=TradeStone Training
January 1/16 = NVT, 1/17=TSS	January 1/24 = NVT, 1/25=TSS	
	February 2/28=NVT, 3/1=TSS	
March 3/13=NVT, 3/14=TSS		March 3/28=NVT, 3/29=TSS
	April 4/25=NVT,4/26=TSS	
May 5/22=NVT, 5/23=TSS	May 5/23=NVT, 5/24=TSS	
		June 6/27=NVT, 6/28=TSS
July 7/17=NVT, 7/18=TSS	July 7/25=NVT, 7/26=TSS	
	August 8/29=NVT, 8/30=TSS	
September 9/11=NVT, 9/12=TSS		September 9/26=NVT, 9/27=TSS
	October 10/24=NVT, 10/25=TSS	
November 11/13=NVT, 11/14=TSS	November 11/28=NVT, 11/29=TSS	
		December 12/19=NVT, 12/20=TSS