


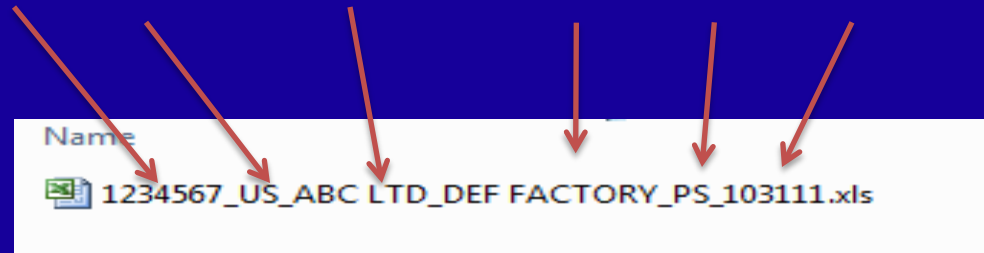
# General Guidelines for preparing a Product Specification with the new template

# New PS Form For 2011

 <b>Product Specification</b>		<b>FOR LGS Office Only</b>	
Version# 1.5 Please fill in the data to the colored boxes: Red boxes are compulsory, enter 'NA' if not applicable. Yellow boxes are as applicable		Reviewed By:	Date:
Lowe's Item #:		Vendor Mod:	
Vendor Name:		Shipment Destination:	
Factory Name:		Category:	
Factory Address:		Prepared by:	
Product Description:		Contact Tel:	
<b>1. Product Information</b>			
<b>1.1 Material Breakdown (List Top 3)</b>			
	Material Name	Breakdown Percentage %	
1			
2			
3			
4			
	<b>Total</b>	100%	
<b>1.2 Finishing, Color, Dimension, Net Weight (Product only, without packaging)</b>			
Finishing: (e.g. hand paint, powder paint, plating)		Color: (e.g. White, Black, ORB)	
Product Dimension: (Product only, without packaging)	Measurement Units ->	Calculation Inch CM	Tolerance (+/-%) + % - %
Depth	0.00	0.00	
Width	0.00	0.00	
Height	0.00	0.00	
Important Note: <i>Vendor must provide tolerances which can be met in production.</i>			
*Ensure measuring method MUST BE labeled/indicated with notes/notes. (Check Example Tab For Example)			
Product Net Weight: (Product only, without packaging)	Measurement Units ->	Calculation Lbs Kgs	Tolerance (+/-%) + % - %
		0.00 0.00	
Important Note: <i>Vendor must provide tolerances which can be met in production.</i>			
<b>1.3 Component - List out major components and specification (e.g. Remote Control, Motor, Water Pump, Transformer)</b>			
Component Description	Specification	Qty	:

- **Red** zone – mandatory, if not applicable enter 'NA' in box
- **Yellow** zone – where applicable.
- Follow standard file name nomenclature

ITEM\_COUNTRY\_VENDOR\_FACTORY\_PS\_MMDDYY



# 1. Heading


Update the version number if you have changed anything on this PS

Same as the date shows on the file name (MM/DD/YYYY)

7 Digits


Same as FC record, Test report, Item Offer Sheet (IOS), Inspection Adv (IA)

Same as Lab Test Report

		<b>FOR LGS Office Only</b>	
<h2>Product Specification</h2>		Reviewed By:	
		Date:	
Version# 1.5		Version #:	
Please fill in the data to the colored boxes: Red boxes are compulsory, enter 'NA' if not applicable. Yellow boxes are as applicable		Date:	
Lowe's Item #:		Vendor Model #:	
Vendor Name:		Shipment Destination:	
Factory Name:		Category:	
Factory Address:		Prepared by:	
Product Description:		Contact Tel:	

# 1. Heading

- Example:

 <p><b>LOWE'S</b> L G Sourcing, Inc. <small>A wholly owned subsidiary of Lowe's Companies, Inc. Lowe's is a registered trademark of LP, LLC</small></p> <p><b>Product Specification</b></p> <p>Version# 1.5</p> <p>Please fill in the data to the colored boxes: Red boxes are compulsory, enter 'NA' if not applicable. Yellow boxes are as applicable</p>		<b>FOR LGS Office Only</b>	
		Reviewed By:	
		Date:	
		Version #:	V01
		Date:	09/27/11
<b>Lowe's Item #:</b>	1234567	<b>Vendor Model #:</b>	25221ff
<b>Vendor Name:</b>	ABC LTD	<b>Shipment Destination::</b>	US & CANADA
<b>Factory Name:</b>	DEF Factory	<b>Category:</b>	Ceiling Fans
<b>Factory Address:</b>	No.1 ABC Road, DG Province	<b>Prepared by:</b>	John Doe
<b>Product Description:</b>	52" Ceiling Fan	<b>Contact Tel:</b>	86-13987654321

# 2. Material Breakdown

- List the top 3 materials used by percentage

1. Product Information		
1.1 Material Breakdown (List Top 3)		
	Material Name	Breakdown Percentage %
1		
2		
3		
4	Others	100%
	Total	100%

- Example:

1. Product Information		
1.1 Material Breakdown (List Top 3)		
	Material Name	Breakdown Percentage %
1	Steel	30%
2	Glass	30%
3	Wood	20%
	Others	20%
		100%

# 3. Finishing, Color, Dimension, Net Weight

Specify the finishing method

Specify the color

1.2 Finishing, Color, Dimension, Net Weight (Product only, without packaging)							
<b>Finishing:</b> (i.e.. hand paint, powder paint, plating)				<b>Color:</b> (i.e.. White, Black, ORB)			
	Measurement		Calculation		Tolerance (+/-%)		Important Note!
<b>Product Dimension:</b> (Product only, without packaging)	Units ->		Inch	CM	+ %	- %	
	Depth		0.00	0.00			<i><u>Vendor must provide tolerances which can be met in production.</u></i>
	Width		0.00	0.00			
	Height		0.00	0.00			
* Ensure measuring method MUST BE labeled/indicated with pictures in 3.1 (Check Example Tab For Example)							
<b>Product Net Weight:</b> (Product only, without packaging)	Measurement		Calculation		Tolerance (+/-%)		Important Note!
	Units ->		Lbs	Kgs	+ %	- %	
		0.00	0.00				<i><u>Vendor must provide tolerances which can be met in production.</u></i>

Product Dimension and Weight **MUST** match the actual products and Section 3.1 on this specification

Tolerance must be provided  
And **MUST** be met in production

# 3. Finishing, Color, Dimension, Net Weight

- Example:

Key in NA if not applicable


1.2 Finishing, Color, Dimension, Net Weight (Product only, without packaging)							
<b>Finishing:</b> (i.e.. hand paint, powder paint, plating)	Plating		<b>Color:</b> (i.e.. White, Black, ORB)		Brush Nickel		
<b>Product Dimension:</b> (Product only, without packaging)	Measurement		Calculation		Tolerance (+/-%)		Important Note!
	Units ->	Inch	Inch	CM	+ %	- %	
	Depth	NA	NA	#VALUE!	NA	NA	
	Width	26	26.00	66.04	1.0%	1.0%	
	Height	15.2	15.20	38.61	5.0%	5.0%	
* Ensure measuring method MUST BE labeled/indicated with pictures in 3.1 (Check Example Tab For Example)							
<b>Product Net Weight:</b> (Product only, without packaging)	Measurement		Calculation		Tolerance (+/-%)		Important Note!
	Units ->	Lbs	Lbs	Kgs	+ %	- %	
		25.25	25.25	11.48	10.0%	10.0%	

# 4. Component

- List out the components and specification (if applicable)
- insert the picture of the components as much as you can

1.3 Component - List out major components and specification (e.g. Remote Control, Motor, Water Pump, Transformer)			
Component Description	Specification	Qty	Picture:

- Example:

1.3 Component - List out major components and specification (e.g. Remote Control, Motor, Water Pump, Transformer)			
Component Description	Specification	Qty	Picture:
Motor Housing Assembly	φ153*δ18	1	
Remote Control	5 - Key	1	

# 5. Electrical Products

Select "Yes" or "No"

If "Yes", specify details

1.4 For Electrical Products Only				
Power Cord:	Included?	Cord Length (inches):		
Power Plug:	Included?	Type:	Other, please specify:	
Power Switch:	Included?	Type:	Other, please specify:	
Light Source:	Included?	Type of Source: (i.e. CFL, LED, Incandescent)	Socket Type (If Applicable): (i.e. E12, E26, GU10)	Wattage/Light Source (W)
Battery:	Included?	Type:	Remarks:	
1.5 Electrical Rating, Certification				
UL/ CSA/ ETL File Number:				
UL/ CSA/ ETL Classification:		Others, please specify:		
Electrical Rating:		Others, please specify:		
ROHS:				
Temperature Rating:				
Pressure Rating (Max. PSI):				
End of Section 1 ----				

Wattage of a single light source

Provide the rating and certification (if applicable)

e.g. number of bulbs, number of LED

# 5. Electrical Products

Example

Product with a 54" power cord

1.4 For Electrical Products Only					
Power Cord:	Included?	Cord Length (inches):			
	Yes	54"			
Power Plug:	Included?	Type:	Other, please specify:		
	No				
Power Switch:	Included?	Type:	Other, please specify:		
	Yes	Others	Remote		
Light Source:	Included?	Type of Source: (i.e. CFL, LED, Incandescent)	Socket Type (If Applicable): (i.e. E12, E26, GU10)	Wattage/Light Source (W)	Qty
	Yes	Halogen	G9	40	2
Battery:	Included?	Type:	Remarks:		
	Yes	2 x AAA	GP brand. Used in remote transmitter		

Product with 2 x 40W, G9 based Halogen bulbs

Product comes with 2x AAA batteries that are used for the remote, with GP brand

# 6. Packaging Information

## 2. Packaging Information

### 2.1 Accessories (For Assembly)

Description	Specification	Qty
Wire Connector	P3 / E-3	4
Extra Wood Screw	ST 5 x 38	2
Blade Screw	3/16"	10
Extra Mounting Screw	#8 - 32 x 38	2
Extra Mounting Spring Washer	φ5	2
Extra Mounting Flat Washer	φ14	2
Extra Mounting Washer	φ5	2
Balance Bag	5g	1 set
IM	N/A	1



Accessories Photo  
(Take actual photo of the accessory pack)

List out the accessories with photo (if applicable)

### 2.2 Caution Labels, Warning Labels, Hang Tags on the Product (ALL LABELS ON PRODUCT MUST BE SHOWN)



All labels on the product must be shown

# 6. Packaging Information

e.g. Clamshell,  
color box,  
polybag

2.3 Packaging Requirements						
Sensormatic Tag:						
Description of the selling unit packaging: For example: Clamshell, color box, polybag...etc						
No. of selling units in an inner box:						
No. of selling units per master carton:						
No. of master carton (or color box if there is no master carton) per pallet:						
Any other package method please put description:						
2.4 Packaging Dimension						
	Selling Unit	Inner Box	Master Ctn	Pallet	Unit	
Depth						UPC:
Width						Master Carton UPC:
Height						Master Carton I2 of 5:
Gross weight with packaging						Inner Box I2 of 5:
						Pallet I2 of 5:
Any other package method please put description:						
*General tolerance: +/- 5% for dimension, +/- 10% for weight						

Bar code information **MUST** match IOS and actual product

If UPC #s are difference for assortment, vendor should list ALL UPC #s on the IOS and Product Specification Form

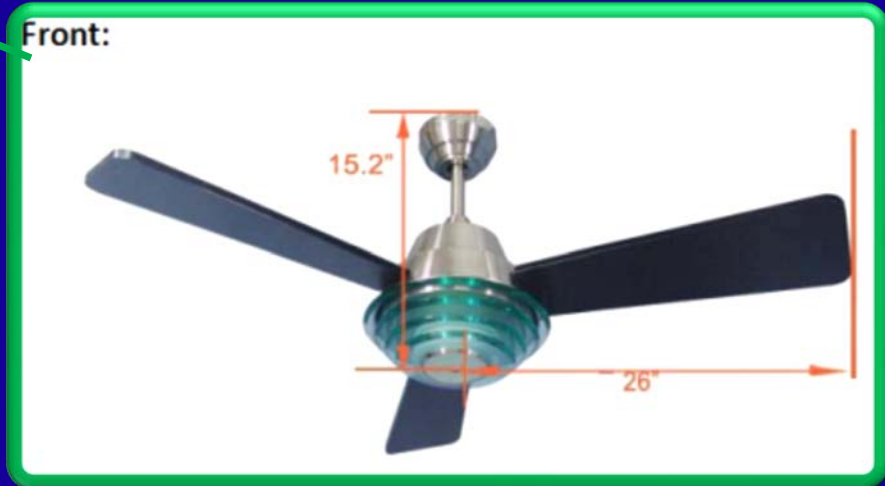
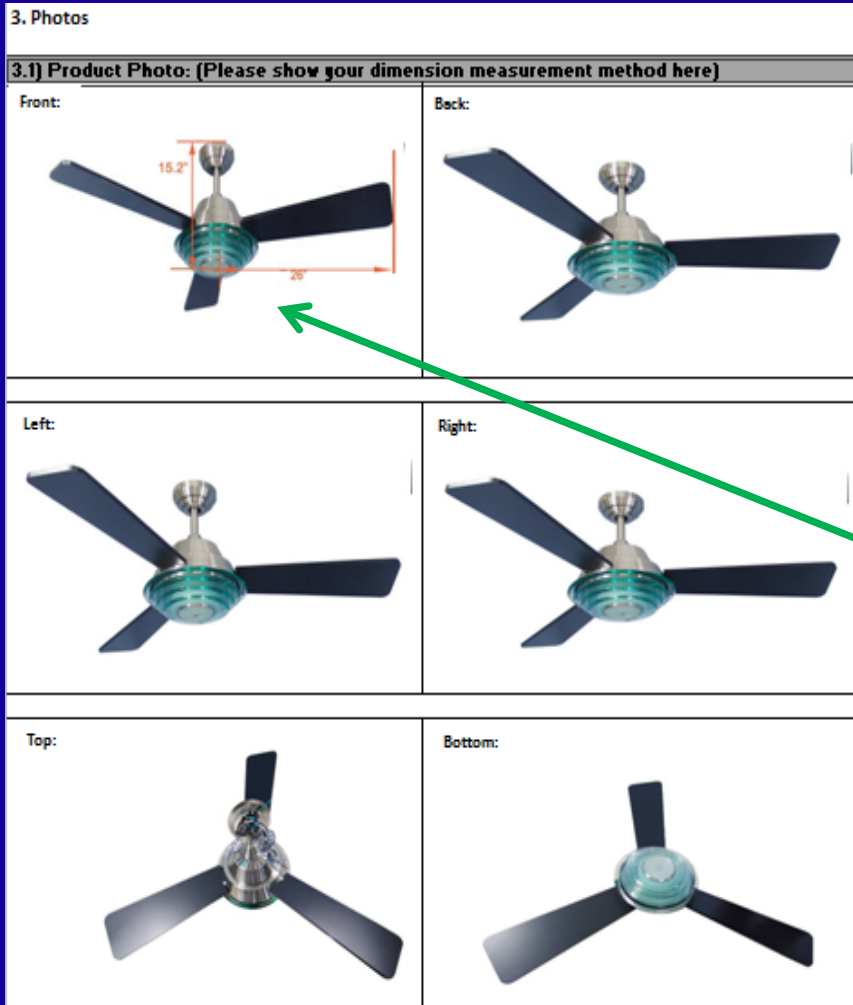
# 6. Packaging Information

- Example:

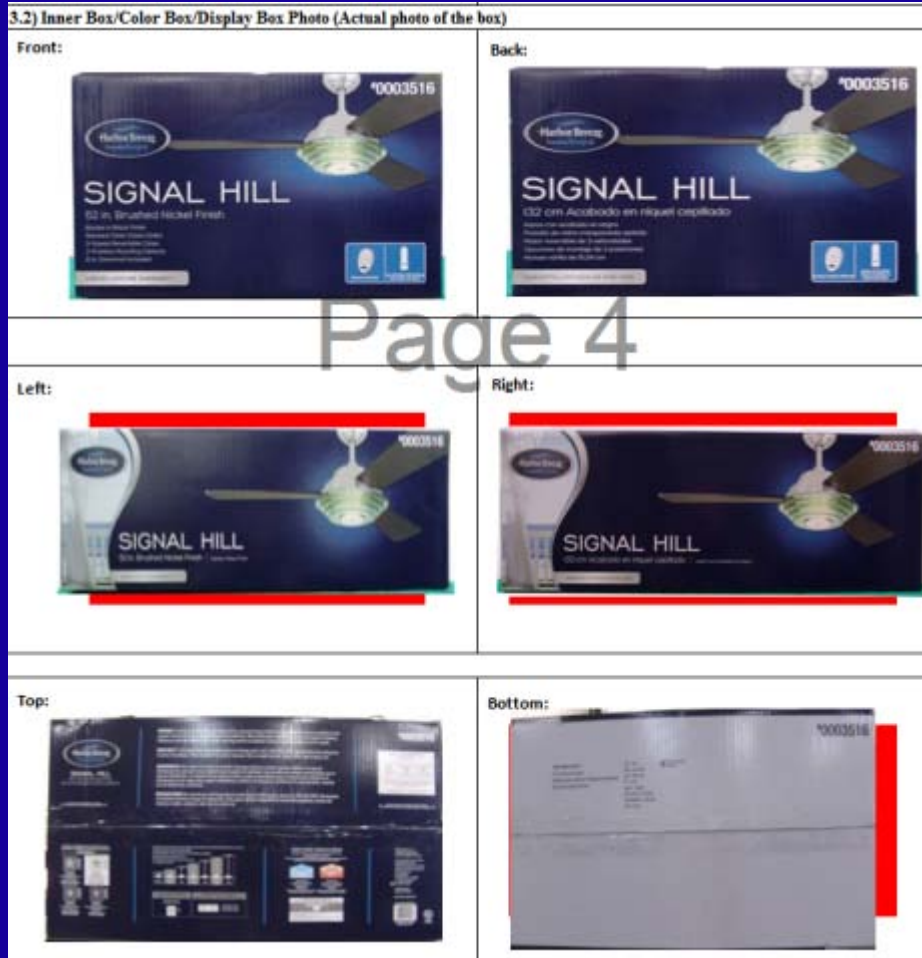
2.3 Packaging Requirements						
Sensormatic Tag:		Yes				
Description of the selling unit packaging: For example: Clamshell, color box, polybag...etc		1pcs/ color box				
No. of selling units in an inner box:						
No. of selling units per master carton:						
No. of master carton (or color box if there is no master carton) per pallet:						
Any other package method please put description:						
2.4 Packaging Dimension						
	Selling Unit	Inner Box	Master Ctn	Pallet	Unit	
Depth	50.35				CM	UPC: 895430154782
Width	105					Master Carton UPC:
Height	30.5					Master Carton I2 of 5:
Gross weight with packaging	13.3				Kgs	Inner Box I2 of 5:
Any other package method please put description:						
<p><b>*General tolerance: +/- 5% for dimension, +/- 10% for weight</b></p> <p>----- End of Section 2 -----</p>						

# 7. Product Photo

- Show how you measure the dimensions in the picture
- Must be same as the measurements as in Section 1.2
- Objective: to ensure the inspectors can determine the way to measure your products specified in Section 1.2



# 8. Inner Box/ Color Box/ Display Box



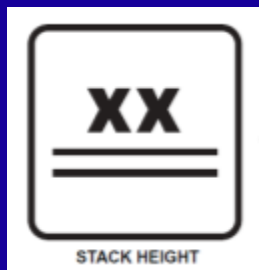
- Insert actual photo of the box
- DO NOT insert artwork files

# 9. Stack Height



2011 Shipping Mark  
please refer to Carton  
Markings portion

Ensure Stack Height follow  
Transit Test results



This is the default Stack Height  
icon, remove it if not applicable  
to your products

**END**