

Change My Access

All new Product, Expense and Carrier LowesLink® users are automatically given access to **Lowe's Store Lookup**, **Supply Chain Information** and **Vendor Information** on their LowesLink® profile. Product vendors are also given **Quality Assurance**. Installers are only given **Lowe's Store Lookup**.


Once you have successfully logged in, the screen will look like (example - Product vendor):



Click **Change My Access** to request additional LowesLink® applications needed. **NOTE: Not all applications will apply to each company.** If in doubt about an application **DO NOT** add it to your requested list.




Carefully read the requirements before selecting the applications needed and click **Submit**. **DO NOT** request applications multiple times. This could result in both requests being deleted.

 **NEVER STOP IMPROVING** Lowe'sLink®

Request Application Access

• = Required

User ID	abcdoe01
Vendor Type	Product
Already Assigned Applications	<ul style="list-style-type: none">Quality AssuranceStore LookupSupply Chain InformationVendor Information
Available Applications	<ul style="list-style-type: none"><input type="checkbox"/> Consignment Inventory Report - This application allows consignment vendors to view demand and stock for the items they have on consignment in a Lowe's facility.<input type="checkbox"/> GQM Conflict Minerals Compliance - Global Quality Management's Conflict Minerals<input type="checkbox"/> GQM Factory Audits - Global Quality Management's Factory Audits<input type="checkbox"/> GQM Wood Sourcing - Global Quality Management's Wood Sourcing<input type="checkbox"/> Import Vendor Dart Lite - Lowe's Global Sourcing (LGS) vendor reporting to support business requirements. Import Vendor DART Lite is designed to assist import vendors who do not qualify for 'Full' Vendor DART; based on approved sales volume thresholds.<input type="checkbox"/> Lowe's Service Team Images - Lowe's Service Team Images is a repository for store images, primarily for Merchandising projects, that can be viewed by Lowe's and Third Party groups<input checked="" type="checkbox"/> Product Content Management - Choose this application if you are responsible for providing item setup information, product marketing data or images to Lowe's.<input checked="" type="checkbox"/> Product Information Tool Kit - Product Information Tool Kit<input type="checkbox"/> Purchase Order Reservation - The PO Reservation application allows approved Reverse Purchase Order vendors that transmit the 855 Reverse Purchase Order EDI document to Lowe's to reserve a range of purchase order numbers to be used when transmitting the 855 into Lowe's PO system.<input type="checkbox"/> Spend Management US - Enhances and streamlines purchasing and payment by automating PO & invoice processing for non-merchandise related products/services. Used for PO review/PO Acknowledgement/ASN (Advance Ship Notice) & to submit invoices and track payments.<input type="checkbox"/> TradeStone Information - Information for users that are utilizing the TradeStone Application.<input type="checkbox"/> TradeStone Application - Provides our business partners access to the TradeStone application portfolio in support of our Imports business.<input type="checkbox"/> Transportation Management System - Access to Transportation Management System - for DOMESTIC shipments ONLY<input type="checkbox"/> Vendor Financial Information - BOTH STEPS MUST BE COMPLETED. STEP 1 Email completed VFI Authorization Form to EFTSetup@Lowe's.com. Form located on Lowe'sLink- Existing Partner Info - Corp Trade Payables - VFI Auth Form. STEP 2 Select Vendor Financial Info and submit request.<input type="checkbox"/> Vendor Inquiry (Vendor) - Research payment remittance information by check or invoice, view and respond to problem invoices and deductions, and view Return to Manufacturer (RTM) item level details for both United States and Canada locations.



An **Application Access Request Submitted** email will be sent letting you know your Lowe'sLink® application request has been received and is being reviewed. This email can be deleted.

From: Lowe's Link
Sent:
To: Roberson, Julie - Julie B
Subject: Application Access Request Submitted

ATTENTION:

User Name: abcdoe01

Vendor Name: ABC Paint & Drywall

Your Lowe'sLink® application request has been received and is being reviewed. You will receive an email notification when your request has been processed.

Thank you!

A **Requested Application Access Approved** email will be sent once applications have been approved and added to your LowesLink® profile. You will receive a notification for each application approved. These emails can be deleted.

From: Lowes Link
Sent:
To: Roberson, Julie - Julie B
Subject: Requested Application Access Approved

ATTENTION:

User Name: abcdoe01

Vendor Name: ABC Paint & Drywall

Access Added: Product Content Management

Your recent access request has been processed. The update should be visible on your LowesLink® menu by the next business day.

Thank you!

From: Lowes Link
Sent:
To: Roberson, Julie - Julie B
Subject: Requested Application Access Approved

ATTENTION:

User Name: abcdoe01

Vendor Name: ABC Paint & Drywall

Access Added: Product Information Tool Kit

Your recent access request has been processed. The update should be visible on your LowesLink® menu by the next business day.

Thank you!

Applications added to your LowesLink® profile will be displayed on the LowesLink® landing page. You will see these applications once you login to LowesLink® with your Username/User Id. Click on the hyperlink to select/open the application.

